

Walk-In

Accounts Assistant

2024 and 2025 Graduates

March 6th, 2026

Time: 9.00 AM

Job Description:

Syncfusion Software Pvt. Ltd. is looking for Accounts Assistant. Syncfusion is a fast paced, growing organization that offers a challenging work environment with excellent rewards for the right candidate. We work regular office hours. There are no after-hours shifts (night etc.). Coordinate and execute day-to-day financial transactions, including invoices, purchase orders, and petty cash expenses. Prepare accurate and timely financial reports when required. Payments and receipts and maintaining Bank reconciliation. We offer a professional work environment where you will be treated with respect and given every opportunity to grow.

Key Skills and Responsibilities:

- Strong communication skills.
- Bookkeeping, record management, and data organization.
- Analytical mindset with effective problem-solving abilities.
- Handling accounts payable and receivable.
- Ensuring compliance with statutory regulations.
- Involvement in daily accounting processes.
- Good oral and written communication skills. Proficient in MS Office.

Eligibility Criteria:

- Graduates from 2024 to 2025 with a minimum of 60% in all academics (HSC is mandatory).
- Freshers are Preferred.
- Regular shifts.
- Tally Knowledge is not mandatory.
- No Gaps of any kind.
- Experience 0 to 1 year.

Qualification: B.Com (B.Com degree mandatory) / M. Com / MBA (Finance)



Venue:

Syncfusion Software Pvt., Ltd.
AJ-217, Eymard Complex,
4th Avenue, Shanthy Colony,
Anna Nagar, Chennai - 600040.

Interested and Eligible candidates can come for walk-in on March 6th, 2026 at 9.00 AM.

For any clarifications please contact: recruitment.chn@syncfusion.com

Note: - Those who attended the interview already are not eligible for this walk-in.